

Contract of Agreement for the “Spring Homestay 2014” Program

To : The Nagoya Homestay Volunteer Center

I hereby state that I understand and agree to comply with all of the following conditions. I will maintain one copy of this form for my own reference.

Date (YY/MM/DD)	Name of the participant (in block capitals) and signature
-----------------	---

1. Respect for the program's objective

- (1) The objective of this program is not to offer inexpensive accommodation, but to give participants an opportunity to experience Japanese culture and lifestyle through exchange with host families, to let both the participants and the host families deepen their understanding of different cultures and customs, and to be aware of the importance of respecting differences and diversity.
- (2) The participants are to stay as a family member and to follow the host families' house rules during the homestay.
- (3) The participants are to spend the whole time with the host family.
- (4) Participants are to introduce their countries, cultures and lifestyles to their host families during the homestay. The participants are to decide upon content and method. It is about one hour presentation.
- (5) Host families participating in this program do so voluntarily and without any consideration of profit. The Nagoya Homestay Volunteer Center screens and registers the host families based on its own criteria; however it does not supervise or direct what they should do as host families. Therefore, each host family will have its own way of spending time with participants.

- (6) The participants should be aware of and understand the above situation and give consideration to the host family's daily life.

2. Arrangement of host families

- (1) The Nagoya Homestay Volunteer Center will arrange host families based on the Application Form submitted. However, there is a possibility that preferences indicated in the application form can not always be fulfilled, or due to unknown or unforeseen circumstances there is a possibility that a host family could be changed.
- (2) The homestay period cannot be changed and modified.
- (3) When there are more than 40 applicants, the participants will be selected based on the documents submitted.

3. Costs

- (1) Personal expenses such as transportation costs incurred within Japan, admission fees to attractions, long distance and overseas telephone calls are to be paid by the participant.
- (2) The participants are required to pay the homestay fee in cash to the Nagoya Homestay Volunteer Center on the first day of the homestay.

- (3) In the case of failure to pay the homestay fee on the first day of the homestay, the Nagoya Homestay Volunteer Center may reject the application.

4. Taking responsibility for one's actions

- (1) Participants should comply with the laws of Japan during the homestay.
- (2) In the case that the host family suffers damage from violation of law or public indecency, either intentionally or negligently by the participant, they can claim damages against the participant. If requested by the host family, the Nagoya Homestay Volunteer Center will act as liaison between the host family and the participant about the procedure of making a claim.
- (3) The Nagoya Homestay Volunteer Center has no legal responsibility with regards to compensation claims between the host family, and the applying school and participant.

5. Rejection of an application and the premature termination of a homestay

- (1) The Nagoya Homestay Volunteer Center may reject an application or prematurely terminate a homestay if a participant or the applying school violates the Agreement.
- (2) The Nagoya Homestay Volunteer Center will change the homestay period because of any cause not within its control including, without limitation, riots or civil disorder, war, act of God, extreme weather conditions or other event or circumstances which were unusual and unforeseeable and the consequences of which could not have been avoided even if all due care had been exercised.
- (3) The Nagoya Homestay Volunteer Center bears no responsibility for the results of the rejection of an application, the premature termination of a homestay, or the change of the homestay period.

6. Cancellation of application

- (1) If the applicant cancels the application for homestay, the applicant will inform the Nagoya Homestay Volunteer Center about it as soon

as possible.

- (2) For cancellations on or after February 14th a cancellation charge of 1,000 yen will be applied, no exceptions. The applicant will pay the Nagoya Homestay Volunteer Center via bank transfer. The applicant is responsible for the bank transfer fee. We will give you the bank account later.
- (3) It is not possible for another person to do the homestay in place of the applicant.
- (4) In the case of the premature termination of a homestay, the Nagoya Homestay Volunteer Center will refund the homestay fees. The bank transfer fee and other related fees will be paid by the applicant. The administrative fee is non-refundable under any circumstances.

7. Application documents

Please note that any and all documents submitted to the Nagoya Homestay Volunteer Center will not be returned under any circumstances.